



# LOS ANGELES CITY EMPLOYEE VOLUNTEERS NEEDED!



**LOS ANGELES COUNTY  
REGISTRAR-RECORDER/COUNTY CLERK**



**VOLUNTEER TO SERVE AS A CITY EMPLOYEE ELECTION  
WORKER AND HELP GIVE BACK TO YOUR COMMUNITY**



**RECEIVE YOUR REGULAR DAILY PAY PLUS OVERTIME**



**BILINGUAL SKILLS ARE HIGHLY DESIRED**

## NOVEMBER 5, 2024 GENERAL ELECTION



### BENEFITS/COMPENSATION

- Earn your regular salary plus overtime
- Sign up for a training near home or work
- Apply early for an opportunity to be placed near home



### ROLES

**Vote Center Lead**—Oversees all Voter Center activities including opening/closing, addressing questions/issues, assigning clerk duties, setting break schedules and delivering ballots.



### SKILLS

Vote Center Lead:  
Strong communication, leadership,  
customer service and basic computer skills.

## REQUIREMENTS

Los Angeles City employees must receive supervisor and department approval, as well as attend in-person training and complete online training during regular work hours.

### VOTE CENTER LEAD TRAINING & PRE-CHECK



- Complete online training (3-hours)
- Attend in-person training (8-hours)
- Complete pre-check of assigned vote center  
Friday, November 1st from 1pm -4pm  
(3-hours)

## WORK SCHEDULES/HOURS

### VOTE CENTER LEAD SERVE 4 DAYS

Saturday, 11/2 – Tuesday, 11/5 (Election Day)

**Pre-check Hours:** 1:00 PM – 4:00 PM (Friday, 11/1)

**Early Voting Hours:** 9:00 AM – 9:00 PM  
(Saturday, 11/2 – Monday, 11/4)

**Election Day Hours:** 6:00 AM – 10:00 PM (Tuesday, 11/5)



## REGISTRATION

COMPLETE AN ONLINE REGISTRATION ON [LAVOTE.GOV](https://www.vote4la.com/pollaccess/electionselect.aspx)  
[HTTPS://WWW.VOTE4LA.COM/POLLACCESS/ELECTIONSELECT.ASPX](https://www.vote4la.com/pollaccess/electionselect.aspx)



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